



PO BOX 30003  
 KYALAMI  
 1684

Block A, First Floor  
 53 Kyalami Boulevard,  
 Kyalami Park  
 Kyalami  
 1684

**Contact Person: Jolene Meyer**  
**ADAM INTERNATIONAL PROPERTY GROUP**

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**APPLICATION TO RENT:**

**Please PRINT clearly.**

PROPERTY NAME:	
UNIT/SHOP/OFFICE NUMBER:	
REQUIRED SIZE OF THE UNIT/SHOP/ OFFICE:	
COMMENCEMENT OF LEASE DATE:	
BENEFICIAL OCCUPATION DATE IF NEEDED:	
PROPOSED LEASE PERIOD:	
<b>COMPANY NAME:</b>	
Trading as:	
COMPANY REGISTRATION NO:	
<input type="checkbox"/> Company <input type="checkbox"/> Close Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Trust	
VAT NUMBER:	
INCOME TAX NUMBER:	
TYPE OF BUSINESS:	
TELEPHONE NUMBER:	

CELLPHONE NUMBER:	
E-MAIL ADDRESS:	
POSTAL ADDRESS:	
STREET ADDRESS:	

NATURE OF BUSINESS (mark with an X):	
<input type="checkbox"/> Restaurant & Food Retail Industry	<input type="checkbox"/> Retail Industry
<input type="checkbox"/> Commercial Industry	<input type="checkbox"/> Other – please specify
Please specify if other:	

Public Liability Cover	R
<b>Annual Turnover</b>	<input type="checkbox"/> <b>Less than R2m</b>
Average Annual Turnover	
Business ever declared insolvent, debt review, judgments, adverse listings:	<input type="checkbox"/> YES <input type="checkbox"/> NO

OTHER (mark with an X):	
<input type="checkbox"/> First Venture (company less than 1 year) – supply 3 months personal bank statements	<input type="checkbox"/> Existing Venture – supply 3 months bank statements
<input type="checkbox"/> Take-over – supply copy of sale agreement	<input type="checkbox"/> Franchise – supply copy of franchise agreement and disclosure document
If other, please specify:	

<b>Witness on Lease Agreement for the tenant/s:</b>	
Name & Surname:	
Contact number:	
E-mail:	

Where did you hear about us:	
<input type="checkbox"/> Sign boards	<input type="checkbox"/> Website
<input type="checkbox"/> Referral	<input type="checkbox"/> Social Media
<input type="checkbox"/> Google	
If other, please specify:	

<b>APPLICANT DETAILS (INDIVIDUAL/SURETY/REPRESENTATIVE)</b>	
SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
Or PASSPORT NUMBER & COUNTY OF ORIGIN:	
TELEPHONE NUMBER:	
CELLPHONE NUMBER:	
E-MAIL ADDRESS:	
RESIDENTIAL ADDRESS:	

<b>APPLICANT DETAILS (INDIVIDUAL/SURETY/REPRESENTATIVE)</b>	
SURNAME:	
FULL NAMES:	
IDENTITY NUMBER:	
Or PASSPORT NUMBER & COUNTY OF ORIGIN:	
TELEPHONE NUMBER:	
CELLPHONE NUMBER:	
E-MAIL ADDRESS:	
RESIDENTIAL ADDRESS:	

**THE FOLLOWING DOCUMENTS, for FICA purposes, MUST ACCOMPANY THIS APPLICATION:**

**In respect of a company:**

- Company Registration Documents (CM1, CM9 if applicable, CM22, CIPC, CM29)
- Official SARS document reflecting company's Income Tax Number
- Official SARS document reflecting company's VAT Number
- Copies of 3 most recent months bank statements, confirming the bank account details and income for the business
- In respect of each director, a copy of the I.D. document or passport and proof of residence
- Signed resolution authorising the Company Representative to enter into this application and potential lease agreement

**In respect of an individual:**

- Certified copy of identity document or passport
- Certified proof of residential address
- Official SARS document reflecting Income Tax Number
- Copies of 3 most recent months bank statements, confirming the bank account details and income for the individual

**DISCLOSURE AND CONSENT IN TERMS OF THE NATIONAL CREDIT ACT 34 OF 2005, THE CONSUMER PROTECTION ACT 68 OF 2008 AND THE PROTECTION OF PERSONAL INFORMATION ACT 4 OF 2013**

1. REGULATORY COMPLIANCE
  - 1.1. The Applicant agrees that the information provided by it in this application form may be utilised by the letting company, or its letting and managing agents, to conduct a credit assessment in respect of the Applicant.
  - 1.2. The letting company and its letting or managing agents has the Applicant's consent to request and to obtain from any third party, including any registered credit bureau, or any credit provider or lessor, information relevant to the conduct of a credit assessment in respect of the Applicant or to the tracing of the Applicant.
  - 1.3. The letting company and its letting or managing agents has the Applicant's consent to furnish credit information concerning the Applicant, to any third Party, including any credit bureau, credit provider or lessor.
  - 1.4. The Applicant acknowledges that the letting company and its letting or managing agents, as the case may be, may collect, use and process the Applicant's Personal Information for the purpose of:
    - 1.4.1. the process of applying for and entering into the Lease Agreement;
    - 1.4.2. performing their obligations in connection with the Lease Agreement;
    - 1.4.3. pursuing their legitimate interests under the Lease Agreement, which will include the right to Process the Personal Information of the Applicant in the event of a sale or prospective sale of the Premises and / or the Immovable Property; and
  - 1.5. the general administration of the relationship between Parties. In addition to the foregoing provisions of this clause, both Parties undertake to ensure compliance with all Data Protection Legislation when Processing Personal Information of the other Party.

## Debit Order Authorisation

TENANT BANKING DETAILS:	
Name of Account Holder:	
Physical address:	
Postal Adress:	
Name of the Bank:	
Name of the Account:	
Account type:	
Branch Name:	
Branch Code:	
E-mail Address:	
Account Number:	

- Debit order Authorisation will form part of the lease agreement.
- This Authority and mandate may be cancelled by me/us, such cancellation will not cancel the Agreement, however such cancellation may result in a breach of contract.

## Terms and Conditions

I/We hereby confirm that all details provided are true and correct.

- All sections to be completed in full.
- In the event that the person/s signing below is/are signing in a representative capacity he/she warrants that he/she is duly authorised to act herein for and on behalf of the Applicant. In the event that he/she not being so authorised, or in the event that the information relating to the Applicant not being correct, the signatory hereto agrees that she/she shall be personally liable in all respects as though he/she is the Applicant.

**Signed at** \_\_\_\_\_ **on the** \_\_\_\_ **day of** \_\_\_\_\_ **2025.**

**NAME AND SURNAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**NAME AND SURNAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**ADDITIONAL INFORMATION:**

